

Rotax & Honda – Warden Law
18th – 20th September 2020

Final Instructions

This meeting is organised by Warden Law Kart Club, governed by the General Regulations of Motorsport UK incorporating the provisions of the FIA International Sporting Code, additional Supplementary Regulations and any written instructions that the organisers issue for the meeting.

These Final Instructions must be read in conjunction with both the Supplementary Regulations for the Meeting and the Championship Regulations available on the British Kart Championships website.

1. Permit

Motorsport UK Permit number: 119118 National (The event is NCAFP Permitted)

Track Licence Number K/2020240

- Championship Permit Number Honda Cadet Cup: CH2020/K007 (A)
- Championship Permit Number Rotax Junior: CH2020/K008 (A)
- Championship Permit Number Rotax Senior: CH2020/K009 (A)
- Championship Permit Number Rotax Minimax: CH2020/K011 (A)
- Championship Permit Number Rotax Max 177: CH2020/K010 (A)

2. Officials

Motorsport UK Steward & Chairman of the panel

Steward

Steward

Race Director

Clerk of the Course [Club]

Championship Coordinator

Secretary of the Meeting [Championship]

Technical Commissioner & Eligibility Scrutineer

Chief Scrutineer [Championship]

Chief Medical Officer

Chief Marshal

Chief Timekeeper

CCTV

Covid-19 Officer Motorsport UK

Covid-19 Officer Club

Rod Taylor

Lee Manchester

Bill Routledge

Nigel Edwards

Paul Sirett

Danielle Short

Danielle Short

Ernie Salmon

Ben Moore

TBC

Gary Huggins

Ian Rogers

David Manchester &

Craig Czornyj

Richard Lock

Paul Bainbridge

A full list of Officials including Judge of Fact officials will be provided on the official posting board available on the website www.britishkartchampionships.org

3. Venue Access & Parking Instructions

Access to the venue for competitors and teams will be as follows:

- Circuit access is permitted only from 09.00am the Thursday immediately prior to the meeting for the Teams and from 10.00am for competitors and will close at 10pm each evening. Under no circumstances is it permitted to park on the approach road. Please find alternative parking if you arrive at a time when the gate is closed.
- Should you wish to leave your awning on-site from a previous meeting, in preparation of the forthcoming Championship Meeting, you will need to submit your request in advance, to the Championship Co-ordinator. The request will be considered by the Championship Organisers and only upon written agreement are you permitted to do so and this will be at your own risk. Without the necessary agreement you will be required to move at the request of the Championship Organiser.
- Paddock/Pit areas will be assigned on a first come first served basis upon your arrival at the venue. It is important that you park within your allocated area in the Paddock.
- It is not permitted to reserve pit bays and/or marking areas off.
- Wrist bands will be given out upon entry to the event and must be worn at all times for access to the venue
- There will be a limited electrical supply available on a first come first serve basis charged by the club.
- It is prohibited to drill or stake the tar-mac or the hard surface.
- Cars will be prohibited in the paddock and should you need to drop-off items you will be required to leave your contact details, i.e., name and contact number with the Paddock Official. You will be required to then remove your vehicle to an assigned parking area and should any person refuse to the Officials request this will be reported to the Stewards of the Meeting.
- All cars and vehicles for overnight accommodation will be parked in a separate area.

4. Team Manager Responsibility – Paddock Area/Space

It is the responsibility of the Team Manager to ensure their paddock space is left tidy and any rubbish, including but not limited to tyres and fuel cans are removed from the venue at the end of the event as this is an environmental issue.

As Team Manager it's your responsibility to adhere to ensuring your area is clear of any rubbish when you leave the venue.

In order to achieve this, Team Managers will be required to leave their Entrant Licence with the Championship Coordinator in the Race Centre at the commencement of the event (Friday morning) and will be able to collect their licence at the end of the event once the organisers are satisfied that their area of the paddock is clear of any rubbish.

Any viewing areas on team vehicles must have suitable hand rails and are limited to a maximum of 3 people only, any vehicle that does not have a hand rail fitted must not be used for viewing. Further information and guidance regarding the working at height can be found here: <https://www.hse.gov.uk/work-at-height/the-law.htm>

5. **Health & Safety**

At all times whilst in the confines of the venue, Competitors should comply with the circuit Health & Safety guidance notes available on the Clubs Official Notice Board.

6. **Paddock Areas**

- Smoking is prohibited within the Parc Ferme, Dummy Grid, Scrutineering, Tyre Bay and Engine Starting areas.
- Engines must not be run before 09:00 or after 18:00 for the duration of the event.
- Competitors & Teams are responsible for removal of all waste from their paddock area including but not limited to tyres & fuel drums/cans. Domestic rubbish must be placed in the bins provided.
- Competitors and Teams must ensure all trailing cables are suitably covered with cable protection mats or other suitable means to ensure there are no tripping hazards.
- The maximum speed limit for the paddock area is 5mph.
- All access lanes in the paddock area must always be kept clear in case of the need for emergency vehicle access.
- No pit bikes, push bikes, model cars, roller skates, scooters, etc. are allowed in the pits (with the exception of official vehicles) Parents are responsible for the behaviour of their children. Vehicles may only be driven in the pits by a person holding that appropriate RTA licence. Any person found to be bringing the Club into disrepute or damaging any area of the paddock or track will be subject to the disciplinary procedures of the organising club.
- All generators in the paddock must be turned off by 11pm.
- A fire extinguisher, to Kart Race Yearbook Appendix 4, B15, must be carried in a competitors' vehicle at all times whilst in the paddock

7. **Timetable of events**

Signing on, Scrutineering, Tyre allocation and Barcode recording, Drivers Briefing and all other official duties to be carried out by the Competitors and Teams are detailed in the Official Timetable of the meeting available on the electronic Official Notice Board, available on the Championship website www.britishkartchampionships.org

Please ensure you verify the times with the electronic official notice board of the meeting where any changes will be published. It is the Competitors' responsibility to ensure they always adhere to the timetable.

Signing-on / Event Documentation:

Will be online through the Alpha Entry system – from Wednesday 16th September 12noon until 9am on Friday 18th September.

Signing-on Officials/Marshals

In Warden Law Race Control from 7.30am Friday 18th September
Marshals briefing will then be held at 8.00am

Drivers Briefing:

Will be emailed to all drivers and teams prior to the event.

It is a requirement that all Drivers, PG's and Team Managers read the Briefing.

Tyre Collection & Barcoding

Thursday 17th September 3pm – 6pm

Friday 18th September 8am – 10am

Saturday 19th September – 8am – 10am for anyone not attending Friday practice.

Scrutineering

Scrutineering will be online, available from 12 noon on Wednesday 16th September until 11.50am on Saturday 19th September. Scrutineering must be complete by 11.50 on 19th September

Eligibility will be checked by the nominated Eligibility Scrutineer supported by the Class Technical Expert.

Honda Cadet Drivers - Crank Case sealing and Championship Exhaust distribution and sealing will take place at the following times

Crank Case Sealing – Friday 18th September 3pm – 5pm

Saturday 19th September 8am – 9.30am

Championship Exhaust distribution and sealing – Saturday 19th September 8am – 9.30am

8. Fuel, Fuel Station – Vital Equipment

The on-site fuel station will be in operation at the following times;

Thursday 17th September 3pm-6pm

Friday 18th September 8am - 1pm & 2pm – 6pm

Saturday 19th September 8am - 12pm & 1pm – 3pm

- Only the Championship Control Fuel must be used from 1st Practice onwards on Friday Morning.
- The Championship Control Fuel is from a single batch and specifically marked. Any other fuel purchased prior to the British Kart Championships season will fail a fuel test.
- ID must be shown upon collecting Fuel.
- Petrol is to be used as fuel only and not for any other purpose.

- Fuel must be stored in suitable containers and clearly labelled.
- Competitors remain responsible for the removal of their Fuel Drums/cans at the end of the meeting.

Note: If you have previously used fuel from another source and not suitably cleaned through the fuel system and/or container your fuel could be contaminated and therefore you may fail the fuel test. Please be satisfied that your fuel cannot be contaminated!

9. Event Scoring

For this event the Championship points scoring is as follows;

3x Scores as below, for each set of scores the following points will be awarded;

65 pts for 1st place, 62 pts for 2nd place, 60 pts for 3rd place, 59 points for 4th place and decreasing by 1 point down each classification.

- (i) Heat points (intermediate Classification)
- (ii) Repechage (if applicable) & Pre-Final points
- (iii) Final points.

10. Driving Standards/Utilisation of a Drive Through Penalty (after the race)

A 5 second time penalty (drive through) may be imposed after the race subject to the following:

Following an on track report the Championship CCTV footage will be reviewed by a Clerk of the Course to agree that a regulation breach (C2.3.2) has occurred and that a driver has acted contrary to the code of driving conduct according to the International Sporting Code & Motorsport UK Yearbook.

Only following the Clerk of Course review and subsequent agreement may the penalty be issued by the stewards of the meeting. The penalty is limited to breaches of C2.3.2.

Gaining an Unfair Advantage. The penalty will be shown to the driver on the start line with a Black & White flag/Electronic panel, along with their race number during the race & automatically added to a drivers' overall race time directly by the timekeepers and published in the results.

As per GR C2.3.2 any such penalty is not eligible for appeal against either the decision for imposing the penalty or the penalty itself. This penalty does not preclude further action under C1.1.5. if deemed necessary .and as per the ISC this penalty is 'non appealable' C2.3.2 be suspended, in part *This penalty does not preclude further action ~~after the hearing~~ under C1.1.5. if deemed necessary.* For more serious reports a formal hearing would be required in accordance with the Judicial COVID Guidance.

11. Starting of Engines

If permitted by the Chief Scrutineer to start an engine in the designated area please note that this is restricted to 10 seconds maximum, per visit, and this will be monitored.

12. Parc Ferme

Front Fairings must be detached on the entry to Parc Ferme.

All required equipment must be taken to Parc Ferme including Wet & Slick tyres.

13. Transponder Brackets

All transponders must be correctly fitted in accordance with section F of the Karting UK Yearbook [Gold book]

Transponder brackets must be used to hold the transponder and transponders must not be cable tied to the seat. For further information on correct fitment of the transponder please go to: <https://www.motorsport-timing.co.uk/pdf/transponders.pdf>

14. Championship Sponsors

Referring to the Championship Sponsors request (Demon Tweeks) to display their Decals, Competitors are reminded that the following stickers are to be displayed on the following areas of the kart.

Visor Sticker/strip – across the top of the visor

2x 'Running Man' - one on each side pod (to be placed on the side of the sidepod)

'Demon Tweeks' Logo/Sticker – on the Front Fairing

15. Social Media & Race'n'Respect

Motorsport UK and the British Kart Championships request that all participants, Competitor's, Teams, Officials and Marshals, familiarise themselves with the Motorsport UK Social Media Policy and the Race 'n' Respect code.

Any negative or detrimental posting on social media will be reviewed by Motorsport UK who will operate a zero tolerance towards any participants responsible for any postings or behaviour which may be deemed extremely detrimental to the sport. For safeguarding matters please contact Danielle Short, available in the Race Centre.

16. Cameras & Go Pros

Cameras and Go Pros are permitted for use during Practice and Official Practice for personal use only. From time qualifying onwards no on kart cameras are permitted unless requested by the organisation for media purposes.

17. Passes

All Drivers have been issued with a pass at the previous meeting. This pass is assigned to the individual driver and must be used when collecting tyres and shown to the officials of the meeting when requested.

All Mechanics will be registered for the Championship and will receive a pass/licence which will permit access to the event, Parc Ferme and the Dummy Grid. No other team representative is permitted access to Parc Ferme & the Dummy Grid without specific

authority of the Officials. Should any team member or supporter be in restricted areas without authority they will be reported to the Stewards of the Meeting.
All Team Managers will be registered for the Championship and hold a pass/licence. This will allow access to the event.

18. Safeguarding

The Club Safeguarding Officer will be on duty throughout the weekend and is the person who you should contact during this weekend's meeting with any concerns. Warden Law Kart Club Safeguarding Officer is Paul Bainbridge. T: +44 (0) 191 5214 050

Any matters which may arise over the weekend will be brought to the attention of the nominated Championship Safeguarding Officer Jennifer Carty, the Motorsport UK Compliance Officer, who can be contacted by email: Safeguarding@motorsportuk.org or by phone: **M:** +44 (0) 7519 801674.

19. Alcohol and Drugs Testing

Alcohol and Drug testing will be taking place this weekend. If you are selected, you will be notified after one of your sessions. Evading or refusing to sign the notification will be taken as refusal to comply.

20. Filming

The designated production company will be filming during the weekend including filming clips for posting on social media. Your co-operation will be greatly appreciative for any interviews during the weekend which will be representing Motorsport UK Karting and the British Kart Championships.

21. Motorsport UK Staff

Staff from Motorsport UK will be in attendance during the weekend and please do not hesitate to speak with them if you have any matters that you would wish to discuss.

22. Judicial Hearings

Motorsport UK may be video recording all British Kart Championship Stewards' hearings for Judicial and training purposes. Motorsport UK will not distribute the recordings to third parties.

In conjunction with the circuit Tanoy system, the Secretary of the event may contact you by text message to inform you of any Stewards Hearings you are required to attend.

All protest and appeals will be made electronically and the form can be downloaded from the Motorsport UK Website or emailed to you by requesting a copy from the Championship Coordinator. Payment will be by card only at the point of submitting your protest or appeal.

All penalties that are applied will be downloadable from the Timekeeping website.

<https://www.motorsport-timing.co.uk>

23. Covid-19

It is mandatory for face coverings to be worn at all times whilst in the confines of the circuit.

Drivers must have either their helmet or a face covering on at all times whilst in the confines of the venue.

When drivers enter the Parc Ferme after being on track, please park karts in rows, you will be instructed by an official where to stop your kart. You must remain in your kart until an official signals you to exit your kart.

Track Walks are prohibited at any time during the event.

Awning sides must remain open whilst in use but are permitted to be made secure overnight.

Drivers are permitted 2 attendees with them at the event, this must include your mechanic, these attendees must be registered when you sign on for the event.

The updated Motorsport UK guidance on face coverings can be found here:

<https://www.motorsportuk.org/wp-content/uploads/2020/09/motorsportuk-powerpoint-presentation-v3.pdf>

Anyone found not to be complying with the guidance (non-compliance) will be subject to the following;

1. Verbal Warning
2. Following a second incidence of non-compliance by that same individual, the COVID-19 Officer will refer to the Clerk of the Course and Motorsport UK Steward a formal warning will be given. **A fine may be issued**
3. Any further non-compliance by that same individual will result in removal from the venue.

No Medical exemptions will be permitted or accepted.

Masks must be worn from the Entry to the Venue and at all times whilst in the confines of the venue.