

# **Shenington Kart Circuit – Method Statement COVID-19 Risk Assessment addendum to Circuit Race Days risk assessment covering COVID19 arrangements.**

## **Circuit Race/Practice Days operated by Shenington Kart Racing Club Ltd (SKRC)**

This Assessment and Method Statement covers race track participation by owner-drivers on a kart circuit for racing and practice after the restart following the various COVID19 lockdowns. This covers the additional measures put in place. In general the arrangements will follow the Motorsport UK guidance detailed in their latest version of “Getting Back on Track (Karting)” document <https://www.motorsportuk.org/wp-content/uploads/2021/05/2021-05-21-getting-motorsport-back-on-track-karting-appendix.pdf> and the current government guidance on working under COVID 19. These documents should be read in conjunction with this risk assessment / method statement.

SKRC will comply with current government legislation and guidelines and at all times respect the law and principles.

SKRC will apply social distancing as per government guidelines unless mitigated within this document (e.g. medical staff attending an injured person).

SKRC will minimise any additional burden on the NHS and has taken advice from our medical team.

SKRC will provide guidance to all personnel and members of the public (drivers, parents, mechanics, team members).

SKRC will take steps to minimise unnecessary travel and overnight stays and conform with the roadmap out of lockdown government regulations.

Safety of personnel will be a priority in the execution of this strategy.

### **1. Venue**

- a) One way systems put in place for entry and exit to buildings where the public are admitted specifically the Clubhouse (Signing on room), the vestibule to the toilet block, the Scrutineering building, all with appropriate signage.
- b) Floor or ground signs laid to designate social distancing wherever there is likelihood of a queue, specifically approaching the signing on desk, approaching the catering facility, approaching the weighing in bridge and scrutineering, entry and exit of the pre collecting area, the dummy grid and the post race collection area, the kart queue for the weight bridge, and the parking area in the post race collecting area.
- c) Screens erected on the signing on counter (Which will not be used for signing on but initially for distribution of hire transponders and then for Clerk of Course or Steward interviews of competitors.)
- d) Screens erected on the benches used for scrutineering of parts of karts or engines.
- e) Hand sanitisers at all entrances and exits to buildings and toilets
- f) Supply of additional one person temporary toilets spaced appropriately.
- g) Regular sanitising / cleaning of toilets and other surfaces and door handles etc in use. Records to be kept.
- h) Vehicles to be sanitised between uses
- i) All personnel including officials, marshals, competitors, entrants, media will digitally sign on the club or Motorsport UK disclaimers in advance, and if payment is required will do so online prior to the event.
- j) Initially only one day events will be mounted until at least May 2021, minimising over night stays and prior setups. Overnight stays for drivers will not be permitted until at least after

12 April or such date as issued by government. From 17 May overnights may be permitted at the discretion of SKRC with occupants following the latest government guidance.

- k) Initially with one day events the competitor numbers will be halved for any one day, reducing total attendance to under 500 where possible.
- l) Take away food and drink to be ordered by approaching the catering van observing social distancing in any queue, and if necessary having timed arrivals to collect orders. No food to be consumed in the area by the catering vehicle or in any building, all food to be consumed in people's own vehicles or team area and only alone or in household bubble.
- m) As per Motorsport UK guidance a competitor will only be permitted to be accompanied by up to two named persons. Anyone subsequently leaving the venue before day end must inform the organisers. One extra team manager will be admitted on prior application. Teams are requested to complete a form listing their manager and drivers via an online web document.  
Checks will be made at the public entrance and randomly for compliance of attendees
- n) Spectators and public other than specified will not be admitted to the venue.
- o) The wearing of face masks is mandatory at any time in the paddock, awnings, buildings or in the fenced area surrounding the dummy grid and brown building, or spectating i.e. throughout the venue. Under 6 year olds are exempt from wearing a face mask. Exemptions are in a vehicle if alone or with a member of the same household, or as permitted by the latest government guidance following 17 May, or for a minimal time whilst eating or drinking with appropriate social distancing. Eating and drinking is only permitted in a vehicle or socially distanced in an awning. Note there are no exemptions to this for those with medical exemptions for not wearing a face covering, they should NOT attend the meeting.  
With the above mitigation the transmission of COVID19 is considered low risk

## **2. Officials (including marshals)**

- a) Face masks will be supplied by SKRC for any official without their own.
- b) Officials will sign on in advance digitally online and a list of attendees made by SKRC
- c) Front of office staff will wear face screens and/or face masks
- d) Record kept of all personnel working in close proximity and if sharing a vehicle
- e) When distributing hire transponders through a small gap in the screen on the counter or at the open door, staff will wear gloves and pre sanitise the transponders, ditto in reverse on collection.
- f) Other officials will wear face coverings whilst inside buildings with other personnel, and in all collecting areas, scrutineering and dummy grid and in all areas of the paddock unless in a vehicle or office by their own, or with family, or trackside socially separated but it is still recommended. And exempted for eating and drinking in own vehicle or alone/socially distanced in an office area, and from 17 May as per government guidance on mixing.
- g) Marshals will be spaced out for breaks in the safety scrutineering shed.
- h) Marshals will be supplied with masks in order to safely approach a broken down driver or assist with a kart movement (when gloves must be worn) and the marshal posts will be supplied with hand sanitiser to use before and after any interaction. As per officials face masks in all areas of the venue except if on their own except eating or drinking and if on their own trackside whilst still recommended.
- i) Only when the distance can be observed or a screen erected will more than one marshal be in a post.
- j) R/T's to be sanitised before and after use, headphones to be personal
- k) The signing on room will become the Clerk of the Course or the Steward office with chairs arranged for social distancing and a screen in front of any person called for interview.
- l) Incident reports will be made by email or web-based forms wherever possible.

- m) Lap-scoring – the timekeeper and if a lap scorer is used can be socially distanced in the lap scoring building.
- n) Scrutineering – weighing – the driver and any mechanic will be required to stand on the opposite side of the weigh bridge to the readout so that social distancing can be observed to the scrutineer.
- o) Scrutineer eligibility checks – if engines or parts are required for examination they will be placed on a central bench by the mechanic, who will then stand back whilst the scrutineer slides the part behind a screen.
- p) Scrutineer / Judge of Fact checking front fairings – they will be checked at a suitable distance whilst the driver remains seated.

### **3. Media and presentation**

- a) Initially only one member of media / photographer will be permitted, and digitally signed on in advance. He or she will observe all SKRC guidelines and social distancing.
- b) Presentation ceremonies and distribution of trophies will be made in a safe manner, which can be socially distanced on a podium.

### **4. Competitors and team members**

- a) All digitally signed on in advance, drivers notify accompanying persons (up to 2 each) with vehicle registration numbers if requested.
- b) Contact phone number and email to be advised in advance
- c) All entries / practice paid in advance
- d) Any of their team having to leave before end of day must inform race control, and if due to illness or feeling unwell give full details of near contacts during the day. If COVID-19 is suspected they must contact NHS 111 and obtain a test, then inform SKRC either way.
- e) All to bring their own first aid kit for minor injuries as medics will be prioritised to track incidents.
- f) Inquiries to race control will be by telephone or other method as advised by SKRC
- g) Viewing of race results and bulletins by digital means
- h) Wearing of face mask compulsory at the venue unless eating or drinking or in a vehicle alone or with family or following 17 May as per latest government guidance for mixing. Under 6 year olds are exempted. Note there are no exemptions to this for those with medical exemptions for not wearing a face covering, they should NOT attend the meeting. It is highly recommended that fluid resistant type IIR masks are used in preference to face coverings. A visor is not an acceptable replacement for a face mask/covering. Face masks/coverings are for individual and personal use and should not be shared with others. Hand washing and/or sanitising remains critical.
- i) Drivers to wear helmet from entry to pre-grid to exit from collecting area post track session or immediately replace helmet with a face mask.
- j) Drivers must wear helmets from entry to the pre-grid to exit from the collecting area and unless requiring medical attention all time on circuit. Reasonable social distancing should take place on the pre-grid area. Mechanics and drivers to remain with their karts except for the minimum possible time to park the trolley. They may be required to step back if required by an official or scrutineer. No gathering at the front of the grid.
- k) Karts and trolleys should be sanitised between sessions and prior to arriving on pre-grid or if permitted the start area.
- l) Mechanics and PG Entrants must observe social distancing behind spectator fences. The Grandstand is out of bounds. If spectating, face coverings are still mandatory and social distancing must still be observed. Eating and drinking is not permitted at these areas.
- m) Drivers requested to queue for the weigh bridge must stop on the marked spots, distanced, and proceed when requested. At the weight bridge the driver must stand on the opposite side to the scales indicator. Mechanics must queue socially distanced on the outside of the building following the one way system.

- n) If a driver breaks down during a session they should if possible give a thumbs up to an approaching marshal, otherwise it will be assumed medical attention is required. If possible the driver should place their kart in a safe position then proceed to a safe area which will be designated during the driver briefing, keeping their helmet on.
- o) Drivers returning to the collecting area following a session must park their kart on top of one of the signs on the ground, furthest away clear spots first and working back towards the entrance to the collecting area.
- p) Team vehicle awnings to be roof only with sides either up or down or removed to provide ventilation and kept well ventilated and unless given written permission by the organisers only arrive on the morning of the event and depart the same day. Wherever possible pit spaces to have appropriate spacing between neighbouring teams. Teams must keep a record of all personnel attending.
- q) Teams must have a robust COVID-19 policy in place and available for inspection
- r) Bikes, scooters, gopeds etc completely banned
- s) Track walks prohibited
- t) Social distancing to be observed at spectator areas
- u) Team manager to maintain a list of all personnel present in their team and make available to SKRC on request.

#### **5. Incident Management and Medical Team**

- a) Marshal will approach a broken down kart/driver to ascertain if a thumbs up all ok sign is given, otherwise will call for medical assistance. If approaching closely a mask will be worn if not already on.
- b) If driver walking then marshal to ask driver to keep helmet on and show him a safe place to stand until the end of session.
- c) If having to help move a kart to wear disposable gloves.
- d) Hand sanitiser to be used, available in marshal posts
- e) One medic will normally be in full PPE during track action, ready for attendance
- f) Following the Motorsport UK Guidance on Recommended PPE document: Available on the COVID19 area on [www.motorsportuk.org](http://www.motorsportuk.org)
- g) Incident reports by radio and then email or web based form to race control Clerk of the Course etc

#### **6. Compliance**

- a) Compliance will be monitored by the COVID 19 club appointed officer who is Mr Steve Weatherhead, the SKRC committee members plus Clerk of the Course. The COVID office will return the COVID Officer Report form to Motorsport UK after each permitted event, or otherwise filed for reference.
- b) In escalating order of severity the following actions will apply for non-compliance: i verbal warning, ii for a second offence, the COVID-19 Officer will refer to the Clerk of the Course and Motorsport UK Steward (if any), iii any further non-compliance by that same individual will result in removal from the venue.
- c) Contact made with Cherwell District Council Environmental Health department

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