

## Final Instructions

This meeting is organised by Trent Valley Kart Club, governed by the General Regulations of Motorsport UK incorporating the provisions of the FIA International Sporting Code, additional Supplementary Regulations, and any written instructions that the organisers issue for the meeting.

These Final instructions must be read in conjunction with the Supplementary Regulations available on the British Kart Championship website.

### 1. Permit

Motorsport UK Permit Number: 130539 (National) 131938 (Interclub Honda) 132848 (Interclub Rotax 177 O Plate)

Track Licence Number: K/2023\_049\_01

### 2. Officials

Motorsport UK Steward & Chairman of the panel

Event Stewards

Race Director

Clerk of the Course

Clerk of the Course [CCTV]

Secretary of the Meeting

Secretarial Assistant

Technical Commissioner

Eligibility Scrutineer

Chief Scrutineer

Chief Medical Officer

Chief Medical Officer

Chief Marshall

Chief Timekeeper

Ken Potter

Joel Taylor & Adrian Bibby

Nigel Edwards

John Watson

David Manchester

Danielle Short

Claudia Short & Louise Brown

Paul Klaassen

Paul Klaassen

Ernie Salmon

Harriert Merchant (Friday & Saturday)

Jenny Mealey (Sunday)

Glyn Griffiths

Ian Rogers

A full list of Officials including Judge of Fact Officials will be posted on the Event online Notice Board.

### 3. Venue access & Parking Instructions

Access to the venue for competitors and teams will be as follows:

- For this meeting, Access to the venue is available from the Thursday immediately prior to the meeting from 9am for teams and 10am for Competitors.
- Any teams leaving equipment will be done so at their own risk. It is important that you park within your allocated area within the paddock. – any charges for electricity will be deemed as a contract between the team/competitor and the venue.
- It is prohibited to drill or stake the tarmac or hardstanding surface unless agreed by the venue. Water Weights are acceptable.
- Cars are not permitted within the Paddock area.
- All cars and vehicles for overnight accommodation may be parked in a separate area. If you are staying at the venue overnight, you will need to advise the venue upon your arrival

### 4. Team Managers & Engine Builders responsibilities

It is the responsibility of all registered Teams and Engine Builders to adhere to the following:

- Ensure that the area you are parked in during the Event is left tidy and free of any rubbish - when leaving the venue including but not limited to the following.
  - Used tyres
  - Fuel cans
  - Cable ties
- In order to achieve the above, all registered teams and Engine Builders competitors will be required to leave their entrant licences with a club official upon arrival to the venue and will be able to collect their licence at the end of the event once the organisers are satisfied the working area is clear of rubbish. This will be at the Club's discretion.
- Any Registered Teams or Engine Builders attending the event will be required to hold a Motorsport UK Entrant Licence & have Public Liability of no less than £5million in place. Proof of this may be requested by the event organisers.
- Any viewing Areas on team vehicles must have suitable handrails Any vehicle that doesn't have a fitted handrail must not be used for viewing. More information regarding working at height can be found here: <https://www.hse.gov.uk/work-at-height/the-law.htm> for the avoidance of doubt tail lifts must not be used for viewing at any time.

### 5. Health & Safety

At all times whilst in the confines of the of the venue, competitors should comply with the circuit Health & Safety guidance notes available on the clubs notice board.



## 6. Paddock Areas

- **Parents are responsible for the behaviour of their children.**
- Smoking & Vaping is prohibited within the Parc Ferme, Dummy Grid, Tyre Bay and Engine start areas and only permitted in the designated areas.
- Engines must not be run before 9am and after 6pm for the duration of the event
- **Competitors and teams are responsible for removal of all waste from their paddock area, including but not limited to tyres & fuel cans. Domestic rubbish must be placed in the bins provided.**
- Competitors and teams must ensure all trailing cables are suitably covered with cable protection mats or other suitable means ensuring there is no tripping hazard
- The Maximum speed in the paddock is 5mph.
- Karts must not be driven in the paddock
- All lanes in the paddock must be ALWAYS kept clear in case of the need for emergency vehicle access.
- Pit bikes, push bikes, skates or skateboards, scooters (including electric scooters), mopeds, hoverboards, space hoppers, ball games, Pogo Sticks & remote controlled cars are not permitted within the confines of the track and surrounding enclosures nor on the approach road to the circuit at any time. **Anyone breaching the above may be reported to the Stewards of the meeting (with the exception of official vehicles) and may be fined a minimum of £100 for each offence.**
- Vehicles may only be driven in the paddock by a person who holds an appropriate RTA licence.
- Any person found to be bringing the club into disrepute or damaging any area of the paddock or track will be subject to the disciplinary procedures of the organising club.
- All generators in the paddock must be turned off by 11pm each evening.
- **Competitors must have present A fire extinguisher complying with 2023 Karting Yearbook B.12 at all times whilst in the paddock. – Please see further details below.**
- Dogs & Cats will be allowed in the pit area but must be always kept on a lead. Dogs & Cats are not allowed on the track at any time.
- To protect the integrity & image of the sport, Please ensure all kart equipment remains inside the awning.

### Fire Extinguishers.

At all events all drivers, teams or commercial enterprises must have present a serviced fire extinguisher to BSEN3 or EN3 standard with a minimum 55B rating. **Environmental scrutineers will carry out spot checks in the paddock** (Note: Type B means for use with flammable liquids, and the 55 refers to the capacity. The actual extinguishant is not specified, but Halon is no longer legal in the UK). Fire extinguishers must be kept at the entrance to the competitors pit space or awning at all times. It is recommended that competitors with enclosed awnings have a minimum of a 2kg foam or powder extinguisher, and if more than one competitor is sharing the awning then a minimum of two 2kg extinguishers be available. Any commercial enterprises should be aware of Health and Safety at Work legislation and provide a minimum one or two suitably sized foam or powder extinguishers as per the enterprises risk assessment.

### Vaping

Vaping is not for children. Anyone found to be vaping that is under 18 or supplying vapes to anyone under 18 will be reported to the Police the Stewards of the meeting and also Motorsport UK.



## 7. Timetable of events

Signing On, Scrutineering, Tyre Collection/Barcode Recording, Drivers Briefing and all other official duties to be carried out by the competitor are detailed in the Official Timetable emailed to competitors with their signing on link. Please ensure you regularly check the official notice board for any Event documentation <https://www.motorsport-timing.co.uk>

Signing On & Event Documentation – from Wednesday 11<sup>th</sup> October until 9am on Saturday 14<sup>th</sup> October. **You must be signed on before you go on track – you will not be permitted to take part in your practice session until you are signed on and have uploaded a photo of your competition licence (& PG Licence if applicable) on the signing on link.**

- Signing on Marshalls & Officials – Club officials please sign on with the club. Motorsport UK officials please sign on with the link you will receive via email.
- Drivers Briefing - in the Race Centre Friday 13<sup>th</sup> October.
  - Junor Rotax & Mico Max 8.45am
  - Senior Rotax & Mini Max 950 9.05am
  - Honda Cadet 9.25am

There will be an additional Drivers Briefing on Saturday 14<sup>th</sup> October at 8.30am in the Race Centre – **only for drivers not attending Friday Practice & Rotax 177 drivers.**

- Scrutineering
  - For all Classes Scrutineering via the online link and must be **completed by 11.30am on Saturday 14<sup>th</sup> October with the exception of Rotax 177, which must be completed by 5pm on Saturday 14<sup>th</sup> October**
- **Physical Scrutineering for the Mini Max 950 class will take place in the Scrutineering Bay on Friday 13<sup>th</sup> October from 4pm – 5pm with an additional hour on Saturday 8am – 9am only for drivers not attending Friday practice.**
- **Rotax 177 drivers will have physical Scrutineering 8am – 9am on Saturday 14<sup>th</sup> October.**

### Tyre allocation – See Technical Final Instruction section 8 for further information on Parc Ferme Regulations

- Tyre collection & Barcoding – All Slick & Wet tyre Barcodes should be entered onto the Electronic Scrutineering card unless notified via Bulletin
  - Thursday 12<sup>th</sup> October 3pm – 5pm (Practice Slick & Wet Tyres Only)
  - Friday 13<sup>th</sup> October 8am – 10am (Practice Slick & Wet Tyres Only)
  - Friday 13<sup>th</sup> October 4pm – 6pm (Race Slicks)
  - Saturday 14<sup>th</sup> October 8am – 9am (Slicks & Wets) **only for drivers not attending the optional Friday Practice & Rotax 177 Drivers**
- All competitors attending the Friday Practice must ensure Wet tyres are registered into the event by 10am on Friday 13<sup>th</sup> October.
- Please remember to collect All tyres after you have finished racing.

### Micro Max & Mini Max 950

Exhaust Wadding fitment & sealing Saturday 14<sup>th</sup> October 8am – 9am in the Scrutineering Bay. **Please ensure Exhausts are fully stripped and ready for inspection.**

### Honda Cadet Sealed Engines

The current top 3 Honda Cadet drivers in the Championship Standings will use Pooled Engines – these will be drawn at 11am on Friday

### Please Note

It is the responsibility of the competitor to ensure they always adhere to the timetable. Any changes to the timetable will be posted on the Digital Official Notice Board and announced over the tannoy or via text message directly to the Competitor. It is the Competitor's responsibility to ensure they are aware of any changes.

## 8. Technical

### FUEL

Fuel for this event must be purchased through Vital Equipment

- Fuel Collection
  - Friday 13<sup>th</sup> October 7.30am–11am/12 noon–3pm/4pm-5pm
  - Saturday 14<sup>th</sup> October 8am–11am/12 noon 3pm **This is the last chance to collect fuel for the event.**
- Petrol is to be used as fuel and not for any other purpose.
- Competitors remain responsible for the removal of their Fuel drums/cans at the end of the meeting.

PLEASE NOTE: If you have previously used fuel from another source and not suitably cleaned through the fuel system and/or container your fuel could be contaminated and therefore you may fail a fuel test. – Please be satisfied your fuel cannot be contaminated.

### CLASS TECHNICAL Advisor

The following are nominated as the Class Technical Advisors

Rotax – Gary Sheil

Honda – Technical Commissioner

### PARC FERME

Any drivers that are selected to go through the scales/weighbridge, must ensure they have permission to leave Parc Ferme by the Technical Commissioner or the Person(s) the Technical Commissioner designates.

### Tyres

- Micro Max & Honda Cadet Race Wet Tyres will be held in Parc Ferme for the duration of the event.
- Mini Max 950, Junior Rotax & Senior Rotax the top 10 drivers in attendance in the current Championship Standings Race Wet Tyres will be held in parc Ferme for the duration of the event, All other competitors may also be subject to Race Wet Tyres being held in Parc Ferme.
- All Classes including Rotax 177 Race Slick Tyres will be fitted and held in Parc Ferme for the Duration of the event.

### Rotax 177 drivers

- It is mandatory that drivers are weighed after Practice 4 on the scales located in the Technical Area as per the regulations for mandatory PPE.

## 9. Driving Standards/Utilisation of a Drive through Penalty (after the race)

A 5 second penalty (drive through) may be imposed after the race subject to the following:

C.2.3.2.1. Where the Clerk of the Course has the ability to validate incidents during the race, via circuit cameras with a nominated Judge of Fact, an in race 5 second time penalty may be applied. This should usually follow the display of a warning flag/under investigation notification and will not be subject to protest or appeal.

## 10. Unfair Practice - Gaining an Unfair Advantage/Driving Standards

Competitors are reminded of GR U.12.5.8 – GR Q.12.21 applies to driving standards. Therefore, any driver considered to be baulking or blocking another driver may be penalised including by the display of the black flag. A driver who consistently places their kart on a line that is not that recognised as the racing line in an effort to prevent being overtaken may be given a penalty or subject to black flag. Only ONE defensive move is permitted before any corner and having made that move the driver is then committed to that line on the track (Q.12.21.1). Lap times/data may be taken into consideration as well as any moving images and or reports.

## 11. Starting of Engines

If permitted by the Chief Scrutineer to start an engine in the designated area which is located in bays 11 A & B, Please note that this is restricted to **5 seconds maximum**, and this will be monitored. – Engines are not permitted to be started anywhere else in the paddock. Penalties may be applied if this is not adhered to.

## 12. Race Procedures

Front fairings must be detached on the entry to Parc Ferme/Dummy Grid/Holding Areas from Timed Qualifying onwards.

**Count Down to access the Pre-Grid**

- 5 minutes prior to session start;
- 3 minutes prior to session start; and
- 2 minutes prior to session access to the pre grid area will be prohibited.

Any Competitor remaining in the service park once the pre grid access has been closed will not be permitted to participate in the session and will be asked to leave the grid and will be reported to the Race Director and the Stewards.

- Countdown to race start Mechanics must clear the Pre-Grid 1 min before the start of the Race (“1 minute” board).
- 30-seconds after the “30 seconds” board is displayed the green light will be shown at the front of the grid to indicate that the karts must proceed onto the circuit to either commence Practice/Qualifying or to begin a Formation Lap.
- Should a driver require assistance after the green light is shown one mechanic may only work on the kart once the other karts have left the Pre-Grid.
- If a driver is unable to start from the Pre-Grid at the time of the green light, he/she will only be authorized to join the circuit on the orders of the Clerk of the Course.
- the full circuit must be used on the formation lap

If a Driver starts from the “Pre Grid” after the intervention of a Mechanic, and If the Race Director believes no sufficient time to join the formation is available prior to the start being given, he/she will be authorised to do so only on the orders of the Race Director or Marshal, and he/she will take the start from the back of the formation, following the start being given, irrespective of the number of Formation Laps. Any driver starting from the “Pre Grid” will be considered to be on the lead lap, assuming he/she is able to leave the “Pre Grid” before the leader crosses the Start/Finish line for the completion of the first racing lap. Should the driver fail to leave the “Pre Grid” to join the track within this time frame, he/she will only be allowed to attempt a restart within the completion of the second racing lap by the last – positioned Driver, after which no restart attempt will be allowed. Should the driver be able to join the track, he/she will be scored as being a lap down on the leader.

**13. Transponder Fitting**

All transponders must be correctly fitted in accordance with Section F of the Motorsport UK Karting Yearbook 2023 (gold book) Transponder brackets must be used to hold the transponder and transponders must not be cable tied to the seat.

For further information on the correct fitment of the transponder, please refer to the following link:

<https://www.motorsport-timing.co.uk/pdf/transponders.pdf>

#### 14. Sponsor logo's/Stickers

Competitors are reminded that the following stickers are to be displayed on the following areas of the kart this is a mandatory requirement.

Wera Tools Visor Sticker/strip – across the top of the visor

2x Demon Tweaks 'Running Man' - one on each side pod (to be placed on the side of the sidepod)

Wera Tools Logo/sticker – on the Front Fairing

'Demon Tweaks' Logo/Sticker – on the Front Fairing

Race With Respect Sticker on the Nassu Panel

#### 15. Social Media & Race with Respect

Motorsport UK request that all participants, competitors, teams, officials & Marshalls familiarise themselves with the Motorsport UK social media Policy & Race with Respect code along with any Social Media guidance the organising club issue.

Any negative or detrimental posting on social media will be reviewed by Motorsport UK who will operate a zero tolerance towards any participants responsible for any postings or behaviour which may be deemed extremely detrimental for the sport. For safeguarding matters please contact Danielle Short available in the Race Centre.

#### 16. Cameras & Go Pros

Cameras and Go Pros are permitted during all practice sessions for personal use only. From Timed Qualifying onwards no on kart cameras are permitted unless requested by the organisers for media purposes. Cameras attached to helmets are prohibited at all times.

#### 17. Safeguarding

The club safeguarding officer will be on duty throughout the weekend and is the person who you should contact during this weekend's meeting if you have any concerns. The Event Safeguarding officer is Michelle Doran T: +44 (0) 7951785211

#### 18. Alcohol & Drugs Testing

Alcohol & Drug testing may be taking place this weekend. If you are selected, you will be notified after one of your sessions. Evading or refusing to sign the notification will be taken as refusal to comply.

The consumption of Alcohol within the paddock areas is prohibited while the track is 'live'.





## 19. Filming

The designated production company (Alpha live) will be filming during the weekend, including filming clips for social media. Your co-operation will be greatly appreciated for any interviews & photos during the weekend which will be representing Motorsport UK Karting.

Motorsport UK May make the images public

The capture and use in any way of any other images of minors at the Events and Competition at the Events whether still or moving is restricted in accordance with the terms of the Motorsport UK images of minors capture and use policy as published from time to time. The 2023 Rotax British Kart Championship Regulation 2.3 applies.

## 20. Stewards Summons

For 2023, The British Kart Championship will be trailing a new 'Stewards Summons System'. If you are required to attend the Stewards office for a Judicial hearing, you may receive an SMS text message, this will also be sent to your Entrant.

Should you receive an SMS text message, please report to the Race Centre immediately with your Entrant. Failure to attend may result in the matter being dealt with in your absence.